

Internal Quality Assurance Cell (IQAC)

Notice

Date: 28/06/2021

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 1st meeting of IQAC will be held 30th June 2021, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- To establish a Skill Development Centre.
- To send various proposal to University for grant.
- Discussion on Academic Calendar.
- To increase number of MoUs.
- Promote teachers to participate in refresher and short term courses.
- Review of results of previous year.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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MINUTES OF THE MEETING

The 1st meeting of the Internal Quality Assurance Cell for the academic year 2021-22 was held on 30th June 2021 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	To read and confirm the minutes of the last meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting
2	To establish a Skill Development Centre.	It was decided to establish Skill Development Centre to introduce new certificate courses, and the proposals were ask for the course from the departments. Mr. Mohan B. Paratwagh will be the coordinator of the centre for the academic year.
3	To send various proposal to University for grant	The committee reviewed the infrastructural development, research etc. in the campus and decided to send various proposals to University for grants like Students Welfare, NSS etc.
4	Discussion on Academic Calendar	It was resolved that all the functions and activities
5	To increase number of MoUs	It was decided that various departments will sign MoU with different institutes.
6	Promote teachers to participate in refresher and short term courses	The committee reviewed the details of faculty participation in Faculty development program in last academic year and suggested to appeal, to faculty members to participate in various faculty development programs.
7	Review of results of previous year	The chairman went through the faculty wise result analysis. The chairman congratulated all the teachers for excellent result of the previous year.
8	Date of the next meeting	It is unanimously decided to hold the next meeting of IQAC in last week of October as per academic calendar.




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Internal Quality Assurance Cell (IQAC)

Notice

Date: 16/10/2021

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 2nd meeting of IQAC will be held 18th October 2021, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- To Collect Feedback from Stakeholders.
- Use of ICT in Teaching Learning.
- Organization of Workshop on IPR.
- Promote teachers to develop e-content.
- Planning of organization of Seminar/Conferences.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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MINUTES OF THE MEETING

The 2nd meeting of the Internal Quality Assurance Cell for the academic year 2021-22 was held on 18th October 2021 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	To Collect Feedback from Stakeholders	It was decided that feedback committee should prepare separate feedback form for each of the stakeholders and should get approval from the IQAC.
3	Use of ICT in Teaching Learning	The chairman proposed that all teachers should use ICT facilities available in college for teaching as aids.
4	Promote teachers to develop e-content	The chairman proposed that all teachers should prepare e-content and e- study material and upload on university website and YouTube channel of College.
5	Planning of organization of Seminar/Conferences	It was decided that to organise two days seminar by Faculty of Commerce on relevant theme.
6	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on December 2021.




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Internal Quality Assurance Cell (IQAC)

Notice

Date: 11/12/2021

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 3rd meeting of IQAC will be held on 13th December 2021, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- Review of syllabus completion.
- To conduct Academic and Administrative Audit.
- To strengthen Research Publication.
- Review of Feedback Analysis Report.
- To discuss the plans of action for next academic year.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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MINUTES OF THE MEETING

The 3rd meeting of the Internal Quality Assurance Cell for the academic year 2021-22 was held on 13th December 2021 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	Review of syllabus completion	It was decided that IQAC committee will take the review of syllabus and instruct teachers to complete syllabus in stipulated time.
3	To conduct Academic and Administrative audit	It was decided to conduct Internal academic audits of all departments (2021-22) through committee appointed by the Principal.
4	To strengthen Research Publication	The research publications done by the faculty was reviewed by the committee. The committee instructed for strengthening the research publication. It was decided that each faculty will publish at least one research paper in reputed Journals.
5	Review of Feedback Analysis Report	The feedback analysis report prepared by the Feedback committee for discussion. Feedback of the stakeholders was discussed in the meeting and it was unanimous, decided to staff more skill and job oriented certificate courses in the next academic year.
6	To discuss the plans of action for next academic year	It was decided to prepare plan of action for next academic year. The responsibility was given to IQAC coordinator and the chairman of academic committee.
7	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on April 2022.




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Notice

Date: 13/04/2022

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 4th meeting of IQAC will be held on 18th April 2022, at 10.00 a.m. in NAAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- Review of syllabus of second term.
- Preparation of Academic Calendar for next year.
- Conducting Internal Academic and Administrative Audit.
- Feedback Collection and analysis.
- Organization of Annual Cultural and Prize Distribution Programme.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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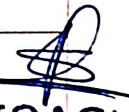
MINUTES OF THE MEETING

The 4th meeting of the Internal Quality Assurance Cell for the academic year 2021-22 was held on 18th April 2022 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	Review of syllabus of second term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
3	Conducting Internal Academic and Administrative Audit	It was decided that the principal will form a committee including IQAC coordinator for conducting Internal Academic and administrative Audit. This will be conducted in the last week of April 2022.
4	Collection of Data for IIQA	It was decided to collect the data from departments and various cells to prepare the IIQA.
5	Feedback Collection and analysis	It was decided that feedback committee should collect feedback on teacher, College, curriculum and other facilities available in the campus from students and stakeholders and prepare an analysis report of it.
6	Preparation of Academic Calendar for next year	It was decided that the IQAC and Academic Committee should prepare academic calendar of the academic year 2022-23 prior to the commencement of next academic year. The principal instructed the committee to upload the same on college website.
7	Organization of Annual Cultural and Prize Distribution Programme.	It was decided that the Annual Cultural and Prize Distribution Programme will be organise in May and Mr. Sajed S. Patel will be the chairman.
8	Any other issues to be discuss with permission of Chairperson	The principal asked the committee to prepare the plan of action for next academic year. The responsibility was given to the chairman of the various committee and head of the departments.
9	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held in the last week of June 2022.




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